

# Resources and Help

Overwhelmed? Never fear. There are countless ways to find help or get ideas. Remember, NoveList is run and curated by librarians and other book experts - they write it so that we understand.

Start by exploring the **Quick Links tab**. This is where you'll find book lists, articles, and school connections.

The answers to most questions can be found in the **How Do I? tab**. Check out some of those links for great tips and tricks. There is also a **Help link** in the top right corner, which has a complete guide to using NoveList.

Last but not least, the **Epecially for Readers Advisory** page is full of lists, ideas, and inspiration. Make sure to sign up for some of the **Book Squad's newsletters** to stay up-to-date.

Still lost? Ask your branch's NoveList Cheerleader or call the KCPL NoveList team. We can always help!

## Appeal terms

What is it about certain books or series that keep people hooked? To try and answer that question, NoveList has come up with a list of factors they call appeal terms. There are hundreds of terms divided into six categories: character, illustration, pace, storyline, tone, and writing style.

**Browse by Appeal:** Just like genres, you can browse by appeal terms. NoveList pre-mixes popular term pairs (Moving and Haunting, Awkward and Funny, etc.) into lists for easy searching.

**Appeal Mixer:** You can make your own combination of appeal terms to find something just right. Pick the category from the left-hand drop-down menu and the term from the right. You can combine up to three terms at a time. This is a great way to explore!

# NoveList Know-How

## A Quick Guide for the Savvy Librarian

- 1 Basic search
- 2 Refining results
- 2 Advanced search
- 4 Item pages
- 5 Browsing by genre
- 5 Appeal terms
- 6 Just for kids and teens
- 7 Resources and help

## Refining results

After you hit that Search button, your results page will load. You could have 10,000 results, which is awesome! But if you're looking for something in particular, you might want to narrow it down. Here's the skinny:

1. Choose which limiters fit your needs. (Hint: Audience is usually a good place to start.) Click Update Results.
2. If needed, continue to select limiter terms until you find what your book.

## Advanced Search

Not finding it? No worries. There is an **Advanced Search** option, which you can find under the main search bar.

Advanced Search gives you more than 20 options to limit your search. The best way to get to know this tool is to use it!

## Basic search

One of the most amazing aspects of NoveList is its search function. You can search by genre, setting, tone, pace, character traits, and much more! But first, you need to know how to do a basic search.

1. Find the search bar (it's at the top of every page).
2. Type in your terms - an author's name, a book title, a country, anything. You can specify if your search is a keyword, title, author, or series with the drop-down menu to the left of the search bar.
3. Some suggestions will pop up below the search bar. Click on the one you want, or if what you want isn't there, hit Search.

## Item pages

Each book, author, and series has its own page. These pages are designed to tell you everything about the item and link you to related content. Each page has three sections:

1. **Bibliographic information.** Here you will find information like descriptions, appeal terms, genres, and other basic info.
2. **Tabs with more detailed information.** Under these tabs are reviews, copyright info, more detailed appeal terms, links to lists and articles containing the item, and more.
3. **Read-alikes.** These are other books, series, or authors very similar to the item.

Everything you need to know about an item is right on that page! Explore lots of different varieties to get to know the functions.

## Just for kids and teens

NoveList has some great areas for librarians who work with under-18s. From recommendations for hipster parents to John Green fans, you're covered.

Books are divided up by age category, but what about kids who have different reading abilities than their peers? Not to worry. **Under the Advanced Search option, you can specify Lexile range, grade level, page number, Accelerated Reader Interest Level, and more.**

Genres and appeal factors apply to kids' and teen books, so don't be afraid to play around. One great appeal area seldom used by adult books is the **illustration category**, which has almost 20 terms to describe drawings.

Looking for more? Check out everything under the **Especially For tab under Working with Youth**. There are program ideas, school book recommendations, and lots more to choose from.

## Browsing by genre

The genre homepage has a ton of useful features if you're not looking for a specific book. **Choose the appropriate age range, find your genre in the drop-down menu, and voilà!** There are multiple sub-genres with lists of the most popular and highest-rated books in the category.

Need to catch up with a genre you don't normally read? Looking to put up a display? NoveList curates lists for each major genre, as well as providing names of popular authors. **Just check to the right of the results to find great leads on your search.**

Make sure to keep an eye on the **Keeping Up pages** - these will give you insight on new and upcoming books. You can find these near the genre-related lists.