

# BUSINESS BOOK Summaries

**[SAMPLE]**  
**Business Book Summaries Selections**  
**For [Corporate] Leadership Development**

Competency	Select BBR Summary	Targeted Email Date
Leads Change	<b>Built to Change</b> <i>How to Achieve Sustained Organizational Effectiveness</i> By: Edward E. Lawler III and Christopher G. Worley Foreword by Jerry Porras	tbd
Drives High Performance	<b>The Power Of Full Engagement</b> <i>Managing Energy, Not Time, Is The Key To High Performance And Personal Renewal</i> By: Jim Loehr and Tony Schwartz	tbd
Coaches and Develops Others	<b>The 360-Degree Leader</b> <i>Developing Your Influence from Anywhere in the Organization</i> By: John C. Maxwell	tbd
Strategic Thinking & Alignment	<b>How Great Decisions Get Made</b> <i>10 Easy Steps for Reaching Agreement on Even the Toughest Issues</i> By: Don Maruska	tbd
Leads Change	<b>Making Strategy Work</b> <i>Leading Effective Execution and Change</i> By: Lawrence G. Hrebiniak	tbd
Drives High Performance	<b>The Art of Connecting</b> <i>How to Overcome Differences, Build Rapport, and Communicate Effectively with Anyone</i> By: Claire Raines, Lara Ewing	tbd
Coaches and Develops Others	<b>The Extraordinary Leader</b> <i>Turning Good Managers Into Great Leaders</i> By: John H. Zenger and Joseph Folkman	tbd
Strategic Thinking & Alignment	<b>Focus Like a Laser Beam</b> <i>10 Ways To Do What Matters Most</i> By: Lisa L. Haneberg and Keith Ferrazzi	tbd
Leads Change	<b>Champions of Change</b>	tbd

	<i>How CEOs and Their Companies Are Mastering the Skills of Radical Change</i> By: David A. Nadler	
<b>Drives High Performance</b>	<b>Kiss Theory Good Bye</b> <i>Five Proven Ways to Get Extraordinary Results in Any Company</i> By: Bob Prosen	tbd
<b>Coaches and Develops Others</b>	<b>Power Mentoring</b> <i>How Successful Mentors and Protégés Get the Most Out of Their Relationships</i> By: Ellen E. Ensher, Susan E. Murphy	tbd
<b>Strategic Thinking &amp; Alignment</b>	<b>businessThink</b> <i>Rules for Getting It Right - Now and No Matter What!</i> By: Dave Marcum, Steve Smith, and Mahan Khalsa	tbd